



Grafton Group Schedule of Charges

Prepared 09 October 2026 • Chartwell (NZ) Ltd T/A Grafton Group

GRAFTON GROUP — SCHEDULE OF CHARGES

Chartwell (NZ) Ltd T/A Grafton Group

The standard hourly rate is \$85.00 per hour. Amounts marked * are subject to GST. Ministry of Justice lodgement fees are set by the Court and are passed on at cost. The figures below are indicative estimates based on a typical file; actual charges depend on the work required.

COLLECTION COSTS — TO OBTAINING JUDGMENT

1. Liaise with the client, understand the issues to be resolved and set up an initial meeting (minimum 3 hours)

3 hrs x \$85.00 = \$255.00 (incl. GST \$293.25)

2. Where there is no response or agreement, prepare Notice of Proceedings and Statement of Claim

3.5 hrs x \$85.00 = \$297.50 (incl. GST \$342.13)

3. Ministry of Justice lodgement fee

\$269.00 (incl. GST \$309.35)

4. Preparation of Affidavit of Service

2 hrs x \$85.00 = \$170.00 (incl. GST \$195.50)

5. Personal service by Agent (actual and variable)

\$200.00 (incl. GST \$230.00)

6. Negotiation with 3rd party (if applicable)

1 hr x \$85.00 = \$85.00 (incl. GST \$97.75)

7. Preparation of Judgment application

2 hrs x \$85.00 = \$170.00 (incl. GST \$195.50)

8. Ministry of Justice lodgement fee

\$127.00 (incl. GST \$146.05)

Indicative total to judgment: \$1,500 + GST (*recoverable)

ENFORCEMENT — ONCE JUDGMENT IS TO HAND

Where judgment remains unpaid, one of the following enforcement pathways is recommended:

ATTACHMENT ORDER (WHERE EMPLOYMENT DETAILS ARE KNOWN)

9. Prepare Attachment Order

1.5 hrs x \$85.00 = \$127.50 (incl. GST \$146.63)

10. Ministry of Justice lodgement fee



\$0.00 (incl. GST \$67.00)

FINANCIAL ASSESSMENT HEARING (FAH)

11. Prepare Financial Assessment Hearing document (FAH)

1.5 hrs x \$85.00 = \$127.50 (incl. GST \$146.63)

12. Ministry of Justice lodgement fee

\$0.00 (incl. GST \$174.00)

13. Service of FAH (actual and variable)

\$164.57 (incl. GST \$189.25)

14. Attend FAH and report to client

2 hrs x \$85.00 = \$170.00 (incl. GST \$195.50)

ASSESSMENT OF FINANCIAL MEANS (AOFM)

15. Prepare Assessment of Financial Means document (AoFM)

1.5 hrs x \$85.00 = \$127.50 (incl. GST \$146.63)

16. Ministry of Justice lodgement fee

\$93.04 (incl. GST \$107.00)

ADDITIONAL WORK

17. Hourly rate for additional work, including client and 3rd-party meetings not listed above

\$85.00 per hour (incl. GST \$97.75)

* Subject to GST.

Note 1: Grafton Group are mediation and collection specialists and are not qualified to give legal advice.

Note 2: Travel costs are charged at 50% of the hourly rate above.

No statements are issued; payment is due on receipt of invoice to Chartwell (NZ) Ltd T/A Grafton Group, Westpac Banking Corporation — 03-1318-0133844-00.